

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, September 16, 2015  
Secretary's Report

Present: Julie Anain, Marjorie Franknecht, Elizabeth Hofmeister, Ronald Kern,  
Barbara Robshaw, Jeffrey Voelkl, Marjorie Zelman

Also: Roseanne Butler-Smith, Sara Edwards, Richard Peters, Kathleen Berens Bucki

Excused: Carolyn Giambra, Ramona Popowich

1) Call to Order

Mr. Voelkl called the meeting to order at 4:17 PM in the community room at the Eggertsville-Snyder Library.

2) Approval of Minutes

On a motion by Ms. Franknecht and a second by Ms. Robshaw, the minutes of the meeting held on May 20, 2015 were approved.

3) Approval of Agenda

On a motion by Ms. Franknecht and a second by Ms. Hofmeister, the agenda for today's meeting was approved.

4) Public Comment

None.

5) President's Report

Director Butler-Smith introduced Kathleen Berens Bucki, System Trustee and Contracting Library Board liaison and Richard Peters, Librarian at the Audubon Branch.

Mr. Voelkl asked Ms. Berens Bucki to discuss her role with the system board. She explained that she was appointed as a trustee in 2013 serving on the Governance and Policy committees and as Secretary.

6) Trustee's Report

Director Butler-Smith encouraged board members to attend the A.C.T. meeting on October, 17, 2015 at 4:00 PM at the Central Library. Mr. Kern said he would attend. Mr. Voelkl asked if any Amherst Library staff or trustees will be attending the NYLA conference in Lake Placid in October.

Director Butler-Smith reported that she thought Trustee Carolyn Giambra would be attending and that librarians Kristi Dougherty and Beth Staebell will be attending the conference.

7) Director's Report

Director Butler-Smith provided an update on funds raised for the Williamsville Branch at the annual Taste of Williamsville pie baking contest. Mr. Voelkl said a cookbook is being developed which will include the winning recipes from the contests and provide another fund-raising opportunity.

The Director reported that Diane Bosch – Senior Library Clerk informed her that she intends to retire this coming December. Also retiring is Peg Allaire – part time Clerk Williamsville effective this September. These retirements will necessitate staff restructuring at all four branches.

The Amherst Public Library has been selected to receive the Western New York Library Resources Council 2015 Outstanding Library Program Award for its Holistic Lecture Series. Librarian Rich Peters conducts the successful, well attended series. The award will be presented at WNYLRC's annual membership meeting on October 8, 2015. Staff and Trustees are invited to attend.

Statistics for the summer programs have been compiled and show a record breaking number of minutes logged for summer reading programs

On a motion by Ms. Zelman, seconded by Ms. Anain the Board entered into executive session at 4:50. At 4:54 PM, Marjorie Franknecht moved and Barbara Robshaw seconded a motion to end Executive Session.

#### 8) Finances

The 2015 Amherst Public Library/B&ECPL contract-budget for 2015 was unanimously approved by the Board and signed by Mr. Voelkl.

The Town of Amherst has indicated that at this time it is no longer interested in supporting an expansion of the Main Library at Audubon. It needs to be noted that the Amherst Library did not apply for the NY State Library Construction grant for 2016- 2017.

The four Amherst Libraries will receive New York State Aid from a special fund sponsored by New York State Senator Michael Ranzenhofer. This funding, commonly referred to as a "bullet aid," was approved by the New York State Senate. It will be used to continue providing computer literacy training to patrons.

#### 9) Buildings

Installation of new windows and front door at the Eggertsville-Snyder branch will begin on Monday, September 21, 2015. The building will be closed on that day.

#### 10) New Business

The Clearfield Library will be open on twenty Sundays during the 2015-2016 school year. Funding for this service is provided via the Williamsville Schools PTO/PTA organizations.

A planning meeting for the Williamsville Library Gala will be held on September 24, 2015 at 6:30PM at the Williamsville Library.

The Amherst Central School district will be placing a student from their Student Transition Programs at the Eggertsville-Snyder branch for a short term work-study experience.

#### 11) Unfinished Business

On a motion by Mr. Voelkl seconded by Ms. Hofmeister, a discussion of the procurement and investment policies was postponed.

12) Correspondence

The Amherst Bee mentioned the Williamsville Library and the pie baking contest held during the Taste of Williamsville.

13) Next Meeting

The next meeting of the Board of Trustees of the Amherst Public Library is scheduled for Tuesday, October 20, 2015 at the Williamsville Library.

14) Adjournment

There being no further business, on a motion by Ms. Anain, seconded by Ms. Franknecht, the meeting was adjourned at 5:23PM.